

1. Fire department requesting training agrees that the class being hosted is the primary function of the class date(s). This eliminates distractions and allows the students to learn with a minimum of interruptions. For in-service companies, try to provide a mechanism to allow their full participation in the class.
2. Fire departments hosting the training session will provide an officer as liaison between the fire department and the class instructor. This officer will assist the instructor in the coordination of any class activities.
3. The host department agrees to allow enrolled students the use of apparatus, equipment and appliances as may be necessary for the class operation. The host department will supply tables and chairs. The host department will make arrangements or provide access to any specialized facilities that may be needed to conduct the class/course.
4. Members of a fire department or other appropriate official emergency response agency are eligible to enroll, provided proper insurance coverage is provided for the individual by the organization he/she represents. All students who participate in any hands-on and live-fire evolutions must be at least 18 years of age, and are required to sign an acknowledgement of conditions. Students between the ages of 16 and 18 years of age can sit in on lectures and observe activities from a safe distance. No student younger than the age of 16 years will be enrolled or allowed to participate in training sessions.
5. For those departments wanting information on certification contact:
Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, Illinois 62703-4259
Telephone: (217) 782-4542